

Incoming Students

* Visa:

Incoming students can enter Turkey with a tourist visa, student visa, or e-visa. All applicants are highly recommended to examine the visa procedures specific to their country before entering Turkey. The necessary information can be found in the following link: <https://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>

If the visa rule that corresponds to your country states “Ordinary and official passport holders are exempted from visa for their travels up to 90 days.” → You do not have to get a visa. You can travel to Turkey with your valid passport.

If it states “Ordinary and official passport holders are required to have visa to enter Turkey. Ordinary passport holders can obtain three month-multiple entry e-Visas via the website www.evisa.gov.tr.” → You should follow instructions and obtain your touristic visa online.

You can find detailed information about the e-visa procedure in the video below prepared by the Ministry of Foreign Affairs of the Republic of Turkey:

<https://www.youtube.com/watch?v=Ds8jX8wFMUE&feature=youtu.be>

For more accurate information, it is recommended that all Erasmus+ incoming students consult nearest Turkish Republic Consulates and Embassies. Complete list of all Turkish Representations can be accessed in the following link: <https://www.mfa.gov.tr/turkish-representations.en.mfa>

Important Notes:

- Students must obtain their visas prior to their arrival.
- Students are responsible for searching and learning country-specific information for their visas.
- Students DO NOT have to get a student visa in order to study in Turkey. Since student visa is single entry visa and limits traveling, it is not recommended unless there is no other option available. If possible, students are recommended to travel with a touristic e-visa or valid passport.
- Students with Turkish citizenship are not required to obtain visa or residence permit.

* Residence Permit:

A Residence Permit is an official document issued by the Directorate General of Migration Management (İçişleri Bakanlığı Göç İşleri Genel Müdürlüğü) that each international student must acquire if they are going to study in Turkey for more than 3 months (90 days).

Once in Turkey, all exchange students are obliged to apply for a residence permit within 30 days following their arrival in Turkey.

The residence permit application has two steps:

1. Online application at <https://e-ikamet.goc.gov.tr/>
2. Necessary documents should be submitted to the Istanbul Kent University.

Our office will assist you to obtain the residence permit. Please visit the office with below documents.

1. Online Residence Permit Application Form at <https://e-ikamet.goc.gov.tr/> (generated by the website upon completing the application) – (Form needs to be printed out and signed on the 5th page).
2. Valid passport (with an expiration date at least 60 days beyond the duration of stay) identity information page, Turkish visa page, all pages with stamps, must be copied.
3. 4 biometric photos (must have been taken within the last 6 months, against a white background)
4. E-visa printout (for students who have e-visa)
5. Letter of Acceptance (to be provided by Erasmus Office)
6. Proof of adequate health insurance:
- Detailed explanation is given below.
7. Student Certificate (in Turkish) -This document will be provided by the Directorate of Students Affairs.
8. Tax Payment Receipt
-Receipt of payment from Tax Office for Residence Permit Card Fee
Also, you can pay from tax offices: <https://ivdb.gib.gov.tr/vergi-dairesi-mudurlukleri>
(You can pay at <https://intvrg.gib.gov.tr/gocborc.jsp>- You must put your "Accrual No." (Tahakkuk No.) in your online application form as "Application Number". Or you can pay from any tax office.)
9. Declaration of Financial Capacity / Statement of Address (can be found at <https://www.kent.edu.tr/content/files/STATEMENT%20OF%20ADDRESS.pdf>).
10. Declaration of Notification (can be found at <https://www.kent.edu.tr/content/files/DECLARATION%20NOTIFICATION-ACCEPTANCE%20STATEMENT.pdf>).
11. In cases where the person concerned is under the age of 18 and is arriving without a visa:
 - Deed of consent (Muvafakatname) by the student's father/mother/legal guardian is required. The person under the age of 18 should obtain said deed of consent from the legal authorities in their respective country before arriving in Turkey stating that the student has permission to live in Turkey and study in Istanbul Kent University.

Important Notes:

- Students can only begin the application procedures after their official status as students of Istanbul Kent University has been verified.
- University assist students to apply for the residence permit. However, students must be present to submit their application to the Migration Office.
- You should not make your online residence permit application before being physically here in Istanbul. According to the laws, you can only make this application after you cross the Turkish border.
- The Migration Office may always ask for additional information and documents concerning your residence permit request.
- You will submit all your documents to the Erasmus Office. If you have a Turkish nationality id card (TC Kimlik) or Mavi Kart, you do not need a residence permit.

Where is the immigration office?

Hırka-i Şerif Mahallesi Vatan Caddesi No: 64 Fatih/ İstanbul

Web : www.goc.gov.tr

Tel: 0212 499 40 00

Call center: 157

You can take a Metro/Tramway to Fatih/Emniyet Station. If you have any questions you can call the Immigration Office Call Center. Call Center number is: 157 (They speak Turkish, English, Arabic, Persian and Russian).

* Health Insurance:

As per immigration laws in Turkey, all students must have valid health insurance that covers the total duration of their enrolment at Istanbul Kent University as Erasmus+ incoming student.

There are three options for each student:

1) Some European countries have **inter-governmental bilateral agreement with the Republic of Turkey**. If you are coming from these countries, you can register with Social Security Institution (SGK) and receive full health insurance coverage for the duration of your studies in Turkey.

GERMANY	A/T 11, A/T12
THE NETHERLANDS	N/TUR 106, N/TUR 111, N/TUR121, N/TUR 112
FRANCE	SE 208-01 AFT, SE 208-06 AFT, SE 208-28 FT, SE 208-04 FT, SE 208-09 FT, SE 208-02 FT, SE 208-05 TF, SE 208-05 FT, SE 208-17 FT, SE 208-18 TF, SE 208-19 FT
BELGIUM	BT 8, BT 10, BT 16
AUSTRIA	A/TR 3, A/TR 3A, A/TR 4, TR/A 6

K.K.T.C	K.K.T.C 3, K.K.T.C 5
ROMANIA	R/TR 3, R/TR 6
MACEDONIA	MC/TR 4, MC/TR 6
ALBANIA	AL/TR 4, AL/TR 10
BOSNIA	BH/TR 4, BH/TR, BH/TR 6, BH/TR 7
CZECH REPUBLIC	CZ/TR 111
LUXEMBOURG	TR/L 3, TR/L 5

2) You can obtain **private health insurance in your home country**, but it is important to make sure that it is written in English and it is specifically mentioning that is valid in Turkey.

Please make sure that the following minimum policy content is mentioned in your insurance:

Minimum Policy Content

	Contracted Institutions		Non- Contracted Institutions	
	Annual Minimum Limit	Contributions	Annual Minimum Limit	Contributions
Outpatient Diagnosis Treatment	2.000. -TL	Insured: %40 Company: %60	2.000.-TL	Insured: %40 Company: %60
Inpatient Diagnosis Treatment	Unlimited	Insured: % 0 Company: %100	20.000.-TL	Insured: %20 Company: %80

3) You also can get **a private health insurance from Turkey**. Any health insurance with minimum standards above from a private insurance company is accepted by the authorities.

Private Health Insurance must be:

- Valid in Turkey.
- Meets minimum coverage requirements (as outlined below).
- Should be in Turkish or English.
- Must cover the entire duration.

Tax Number

Private Health Insurance companies may require you to have a tax number. Make sure to obtain one before you apply. You can get it online at https://ivd.gib.gov.tr/tvd_side/main.jsp?token=d1078f5e3dc646b78d5d4e5842f21e97feb48d366bc7617458b6679dec12675154a01fccc42292bb04d926bc259dbc75e39dd8e202535fd70a7098396c74a6f7

Important Note: The limited information given above about Residence Permit and Health insurance are subject to change as they are determined by the relevant governmental institution and change very often, almost every year. The University holds no responsibility for any change. This information is given just to make you aware of the importance of residence permit. It is the responsibility of the student to be aware and follow up the regulations and pay necessary cost during the whole process.