

CLARIFICATION TEXT ON PROCESSING AND TRANSFER TO ABROAD OF THE PERSONEL INFORMATION OF ERASMUS and ERASMUS+ APPLICANT'S

Hereby clarification text was drawn up pursuant to the Article 10 of the Law No. 6698 on the Protection of Personal Data ("Law") and the Communiqué on Principles and Procedures to be Followed in Fulfillment of the Obligation to Inform by **Istanbul Kent University ("Kent")** as data controller, in the framework of Erasmus and Erasmus+ Program Coordination, for the purpose of informing with regards to the personal data collected during (pre-selection) in-house applications and (post-selection) external nominations/applications.

Your personal data requested in this context:

- **Name-surname,**
- **R.T. ID No/Passport No.**
- **Birth Date**
- **Birthplace**
- **Gender**
- **Citizenship**
- **Contact Information (email, mobile phone and address of residence)**
- **Emergency Contact Information (email, mobile phone and address of residence)**
- **Photography**
- **Transcript of Records**
- **Letter of Acceptance**
- **CV**
- **Student Number / Staff Registration Number**
- **Current department and class**
- **Unit of Employment and Total Period of Employment**
- **Disability type, disability level and special needs required by disability type/ level**
- **Being relative of Martyrs / Veterans**
- **Being a Veteran**
- **Receiving financial support from State / Non-Governmental Organization or his/ her first-degree relative receives financial support from State / Non-Governmental Organization**
- **Language Proficiency**
- **Previous Participation in Erasmus+ Program**
- **High school degree**

The data will be processed by Kent by partially automatic and non-automatic means for the purposes of providing information to authorized persons, institutions and organizations and executing contractual processes on the legal basis of "*data processing is mandatory for the establishment, use or protection of a right*" as indicated in the Article 5, paragraph 2 of the Law.

Furthermore, your personal data will be stored and processed physically in Erasmus+ and International Programs Office for the purposes of informing authorized persons, institutions and organizations and conducting contractual processes based on your explicit consent, they will be stored and processed on the online portal used by Erasmus+ International Programs Office, they will be stored, processed and reported in the Mobility Tool online portal, which is used to submit interim and final reports to the Turkish National Agency in project periods, and will be transferred abroad to be processed and stored under Digital Erasmus Initiative / Erasmus without Papers whose servers are located abroad.

In addition, if you are selected for the program, your data mentioned above will be transferred to the relevant universities/institutions located in foreign countries in the nomination and application processes after the selection to foreign universities/institutions.

In accordance with the Article 11 of the Law regulating the rights of the persons concerned, you may submit your requests for the processing of your personal data to KENT in accordance with the Communique on Principles and Procedures to be Followed for the Request to Data Controller.

<p>Name-surname:</p> <p>Date:</p> <p>Signature:</p>
--

DECLARATION OF EXPLICIT CONSENT ON THE TRANSFER OF PERSONEL DATA OF ERASMUS and ERASMUS+ APPLICANTS ABROAD

I have read and understood the entire "**CLARIFICATION TEXT ON THE PROCESSING AND TRANSFER TO ABROAD OF PERSONAL DATA OF ERASMUS and ERASMUS+ APPLICANT AND PARTICIPANT**" ("**clarification text**") drawn by **Istanbul Kent University** ("**Kent**") in accordance with the Personal Data Protection Law No. 6698 ("**Law**") and I have been informed about how Kent processes and transfers my personal data within the framework of the law.

In this context, I declare that I have been informed thoroughly and entirely without leaving any doubt on my part by **Kent** regarding this activity and given my explicit consent, that I have confirmed of my free will that my personal data, which is collected during the in-house application process and external nomination/application in the framework of Erasmus and Erasmus+ Project Coordination, it can be transferred to authorized persons, institutions and organizations for the purposes of execution of the Program processes, and it can be processed physically in Erasmus+ and International Programs Office, it can be processed online in the online portal Mobility Tool used by Erasmus+ and International Programs Office and and it can be processed, reported and stored online in Digital Erasmus Initiative / Erasmus Without Papers that uses servers, which are located abroad, it can be transferred to abroad in accordance with the requirements of the Program, it can be stored for the maximum required period and due dates of expiration by **Kent**.

	I've read, understand and accept it all.	I do not accept.
Processing and storing of my personal data physically in the Erasmus+ and International Programs Office and online in the online portal used by Erasmus+ and International Programs Office, processing, reporting, and storing in the Mobility Tool online portal, and transferring it abroad to be processed and stored in the Digital Erasmus Initiative / Erasmus Without Papers	<input type="checkbox"/>	<input type="checkbox"/>
	I've read, understand and accept it all.	I do not accept.

Transfer of my personal data abroad as part of the processing and reporting of the program	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------

..... transfer of my personal data abroad as part of the processing and reporting of the program

Name	
Surname	
Date	
Signature	